

Please complete and email to us:

***Open on your computer's internet browser to access fillable form**

E-mail: info@npa.com.na / Tel: 061 423 201

APPLICATION FORM – 12 WEEKS SHORT LEARNING PROGRAMMES 2026

PLEASE TICK THE PROGRAMME YOU WANT TO ATTEND

FACILITIES MANAGEMENT PROGRAMME (FMP)

03 - 07 August 2026
19 - 23 October 2026
02 - 06 November 2026

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CONSTRUCTION PROJECT MANAGEMENT PROGRAMME (CPMP)

03 - 07 August 2026
19 - 23 October 2026
02 - 06 November 2026

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PROPERTY DEVELOPMENT PROGRAMME (PDP)

03 - 07 August 2026
19 - 23 October 2026
02 - 06 November 2026

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IMMOVABLE ASSET MANAGEMENT PROGRAMME (IAMP)

03 - 07 August 2026
19 - 23 October 2026
02 - 06 November 2026

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ALL FIELDS ARE COMPULSORY

DETAILS OF APPLICANT

Surname:				Full names:						
Known name:				ID number:						
Title:	Gender:	☐	Male	☐	Female					
Postal Address:										
						Code				
Qualifications:	Matric	☐	Diploma	☐	Degree	☐	Honours Degree	☐	Masters	☐
Name of highest qualification:										
Company name:										
Current position:										

Company Department:		
Short description of your work experience:		
Work Tel:	Home Tel:	Cell:
Email:		Fax:

PLEASE INDICATE:

NPA Member:	Yes	☐	No	☐	☐
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**We cater for normal dietary requirements only (please indicate below).
If you have SPECIAL DIETARY REQUIREMENTS, please let us know by indicating which one below.**

Normal ☐ Vegetarian ☐ Diabetic ☐ Halaal ☐ Vegan ☐ Kosher ☐

APPROVAL & ACCEPTANCE OF LIABILITY FOR PAYMENT IN FULL

Payment option:	EFT	☐	Credit Card	☐	Instalments	☐
Who will be responsible for paying the account (select one)			Private Person		☐	Company
Name & Surname:						
Company:						
Company VAT reg. No.				Order Number:		
Designation:			Department:			
Postal Address (for account purposes):						
					Code	☐
Tel:		Fax:		Email:		
Authorised Signature of Individual/Manager:					Date:	

DECLARATION BY APPLICANT

I, (print full names) agree to comply with all the requirements of my enrolment & accept the rules & regulations governing the Programme.

Signature:

Date:

PROGRAMME FEE

FMP, CPMP, PD & IAMP (5-days):

NPA MEMBERS: N\$17 950 VAT exempted (per person per course)

NON-MEMBERS: N\$19 900 VAT exempted (per person per course)

The course fee must be paid prior to attendance. An invoice will be issued on acceptance of your registration. Delegates, particularly public sector applicants, must ensure that the applicable account for this course is on the sponsor's vendors list. Before delegates register, they should ensure that their attendance has been approved and an official order is issued where applicable. If the sponsor fails to settle the course fee, the delegate will be held personally responsible for payment.

1. Successful applicants will be advised of their acceptance, as soon as possible.
2. Please complete and submit your form. Make and keep a copy for yourself.
3. With your acceptance to the course, an invoice and the relevant banking information will be provided for immediate payment.

PLEASE NOTE: Faxed or e-mailed registration forms constitute valid reservations and after acceptance the applicant will be held responsible for payment.

CANCELLATION POLICY

Cancellations for the course must be received not later than three weeks before the course starts. In the event that the applicant cannot find a replacement, no refund will be made. In case of insufficient applications for the course, we reserve the right to cancel the course. Applicants will be informed and all fees will be refunded immediately.

EMAIL a copy of the deposit slip together with your registration form to:

- E-mail: info@npa.com.na

Accommodation and transport are for your own account. A list of suitable accommodation in different price ranges is available on request. Refreshment and lunch are included in the course fee.

GENERAL INFORMATION

The Association of the Namibian Property Industry

Tel: +264 61 423201

E-mail: info@npa.com.na